



## DIRECT DEPOSIT FORM

### Edward Via College of Osteopathic Medicine (VCOM)

## INFORMATION ON DIRECT DEPOSIT

Direct Deposit allows you to have your reimbursements or student financial aid disbursement automatically deposited in your checking or savings account. For reimbursements, you will receive an email when the EFT is generated. For financial aid, you will receive a statement of your account on Disbursement Day.

*By completing the authorization form, you are giving VCOM and your financial institution authority to deposit your reimbursement or financial aid to your account.*

Please complete the authorization form below and return it to the VCOM Business Office, 2265 Kraft Drive, Blacksburg, VA 24060.

To complete:

1. Indicate the account you would like your reimbursement/financial aid deposited.
2. Fill in your name, financial institution name and location, and date.
3. Complete routing and account number and attach a voided check or deposit slip for verification of all financial institution information. **If you are depositing into a savings account, please contact your financial institution for the correct routing number and bank account.**
4. Be sure to sign the form.

## AUTHORIZATION

*Please fill out and return to the VCOM Business Office*

I authorize VCOM and the financial institution listed below to initiate electronic credit entries and, if necessary, debit entries and adjustments for any credit entries in error to:

checking account (voided check attached)

savings account (deposit slip attached)

each disbursement period. This authority will remain in effect until I have canceled it in writing or, if a student, have graduated from VCOM.

\_\_\_\_\_  
Financial Institution

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact/Phone Number

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Branch & Street Address

\_\_\_\_\_  
Class year if Student/Division if Employee

\_\_\_\_\_  
City                      State                      Zip

\_\_\_\_\_  
Signature

Transit Routing Number

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Account Number Information

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